



**REGULAR MEETING OF THE COMMON COUNCIL
MIDDLETOWN, CONNECTICUT
April 1, 2013**

Regular Meeting

A Regular Meeting of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building, on Monday, April 1, 2013 at 7 p.m.

Present

Mayor Daniel T. Drew, Council Members Thomas J. Serra, Ronald P. Klattenberg, Mary A. Bartolotta, Gerald E. Daley, Robert P. Santangelo Hope P. Kasper, Grady L. Faulkner, Jr., Philip J. Pessina, Joseph E. Bibisi, Linda Salafia, Todd G. Berch, and Deborah A. Kleckowski; Corporation Counsel Daniel B. Ryan, Sergeant-at-Arms Police Chief William McKenna, and Council Clerk Marie O. Norwood.

Also Present

Hartford Courant Reporter Shawn Beals, and 80 members of the public

Meeting Called to Order

Mayor Drew calls the meeting to order at 7:02 p.m. and he asks all the students being honored this evening to lead the public in the Pledge of Allegiance.

Call of Meeting Read

The Call of Meeting was read and accepted. Mayor Drew declares the Call a Legal Call and the Meeting a Legal Meeting.

The Chair compliments Justin Carbonella and Youth Services for being mentioned in the Atlantic Magazine for delivery of youth services in Middletown. Congratulations.

Motion to Amend Agenda

The Chair states he will entertain a motion to accept or amend the agenda. Councilman Serra moves to substitute agenda item M and remove agenda items 10 A, 10B, 10G, 10H, 10I, and 10N. He states we will send them to a special meeting of the Finance and Government Operations Committee on the merger of legal, personnel and insurance claims and to have one inclusive packet of information for the second consolidation vote and have a vote before May 5, 2013 and in that will be the related job descriptions and cost projections and other pertinent information and I know you have a lot of information and it is to tweak what we have and this is a new area. He makes that motion to send it to special meeting of Finance and Government Operations.

The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

<u>Agenda Item</u>	<u>3</u>
Description	Presentations

<u>Agenda Item</u>	<u>3A</u>
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Councilman Faulkner is recognized for agenda item 3A. Councilman Faulkner asks the Dance Team to come forward. He has presentation A, congratulating the Middletown High School Dance Team for their championships in Jazz and Hip Hop. He reads the resolution. He asks if there is a spokesperson for the group. Coach Jessica comes forward and thanks the Common Council and City of Middletown. Mike Pitruzzello, Athletic Director, states on behalf of Middletown Athletics he thanks the Council and comments he would like to make this an annual event and introduces the Principal, Colleen Weiner. She congratulates the young women and they have a long season and thanks the coach; it is hard work to be a student athletic. She has two left feet and the group makes her totally proud and thanks the Council for this honor for her students.

Councilman Faulkner congratulates them all. Our young people, they are my passion and he loves active young people and wants to make sure the City continues to provide opportunities to engage them. He moves the resolution for approval; his motion is seconded by Councilwoman Bartolotta. The Chair states, without objection, the matter is approved by acclamation; hearing no objections, he declares the matter approved and congratulates the Team on a great season.

File Name

ccdanceteam 2013

Description

Congratulating the Middletown High School Dance Team for being the 2013 CIAC Champions in High School Jazz and Hip Hop.

(Approved)

WHEREAS, the Middletown High School Dance Team was organized in 2005 by a group of students and Teacher Lisa Geary as a club sport; and

WHEREAS, in 2007, the Dance Team was recognized as an athletic sport under the principles of the Middletown Athletic Department; and

WHEREAS, the Team performs at the boys and girls home basketball games; the Team also participates in area competitions, culmination in the CIAC Dance Team Championships where teams compete in four divisions: Pom, Jazz, Hip Hop, and Kick; and

WHEREAS, each team is judged on their routine moves, music, and costumes or uniforms and every team member must be certified by their Principal as a “student in good standing” at the time of the event; and

WHEREAS, Captains Haley McDonald, Alissa Lancia, and Kimberly Kardas, along with team members Emma Bagenski, Marisa Bishop, Stephanie Giardina, Liza Marino, Julia Marzalek-Baldyga, Imani Moore, Sarah Ouimet, Cassidy Zanette, Julia Drachenberg, Lauren Held, Caitilin Nelson along with their coaches Jessica Carlson, former Team Dancer and Founding Member and Samantha Richetelle competed not only in regional events but also the seventh annual State CIAC Dance Championship, defending their Title as the 2012 High School Hip Hop Champions; and

WHEREAS, The Middletown Dance Team attended and competed against other High School Teams at the Oxford Spirit Spectacular and earned second place in the High School Hip Hop Division; and

WHEREAS, the Team, in February, 2013, competed in the Quinnipiac Cheer and Dance Challenge where they placed second in the High School Hip Hop Division; and

WHEREAS, the Middletown High School Dance Team entered and competed in the Seventh Annual CIAC State Dance Championship where they won a first place in two divisions of the championship competition, Jazz and Hip Hop; it is the Team’s second State Championship Title in High School Hip Hop.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That, on behalf of the Citizens of Middletown, we congratulate the Middletown High School Dance Team for its athletic accomplishments and for capturing the State Championship Titles, first as the 2013 Champions in High School Jazz and second, for securing their second State Championship Title in High School Hip Hop; and

BE IT FURTHER RESOLVED: That we applaud the Dance Team and their coaches for their accomplishments; their sportsmanship is a reflection of their work ethic and efforts and we wish the Team continued success in the CIAC Dance Championship competition.

Agenda Item

3B

The Chair recognizes Councilwoman Kasper for a presentation to the Mercy High School Basketball Team. She asks the Mercy High School Team to come to the podium along with their Coach.

Councilwoman Kasper reads a resolution honoring the Class LL Basketball Team into the record. She congratulates them. Coach Kohs. Athletic Director at Mercy, thanks the Council for recognizing the team. He brought his five seniors. These five kids have been part of all four years. The real stars are Sheena Landy who passed to Cassie Santoro who passed to Maria Weselyj for the score. It was one of the best endings he has coached or seen. Thank you and we appreciate the recognition.

Chair points out that the Geno Aurimma called out your team and congratulated you on an incredible shot for the win. Councilwoman Kasper moves the resolution for approval and Councilman Pessina seconds the motion. The Chair states, without objection, the matter is approved by acclamation; hearing no objections, he declares the matter approved.

Resolution No.

48-13

File Name

ccmercyytigerbasketballclassll

Description

Congratulating the Mercy High School Basketball Team on the Class LL Championship Title.

(Approved)

WHEREAS, the Mercy High School Basketball Team, the Tigers, defeated Lauralton Hall, the Crusaders for the Class LL State Championship title; and

WHEREAS, the Mercy Basketball Team members are Destine Perry, Stephanie Mangiamelli, Jordyn Nappi, Hannah Coleman, Maria Weselyj, Kendra Landy, Sheena Landy, Nicole Rojas, Maura Fitzpatrick, Cassie Santoro, Liz Falcigno, Sarah Gallo, Nicole Carlone, Alexis Brown, and Morgan Cahill with Coach Tim Kohs and Assistant Coach Tony Calcagni; the team Managers are Danielle Andrews, Kendall Ely, Sarina Morello, Victoria Palmer, and Mariah Rollins; and

WHEREAS, the Tigers ended their season with twenty-five wins and two losses; they played their semi-final game against Glastonbury, winning 46 – 43; and

WHEREAS, the Tigers have played for the Class LL Title for the past three years without success and for Seniors Liz Falcigno, Sheena Landy, Jordyn Nappi, Cassie Santoro, and Maria Weselyj, this was their last year to win the Class LL Title; and

WHEREAS, the 2013 title appeared to escape them when Luralton Hall made two points to move the score to 53 to 51 with 3.8 seconds to play; Coach Kohs, called a time out and rallied his team with a play that they practiced and hoped never to use;

WHEREAS, with the clock showing 3.8 seconds left in their fourth Class LL Title game, the Mercy Tigers finished the game with a play and a three-point basket that has made national and international news; Senior Sheena Landy threw a 66 foot pass to Senior Cassie Santoro who caught it over four Luralton defenders, and passed the ball to Senior Maria Weselyj who then made a 3-point basket to give the Tigers the lead, 54-53 as the buzzer sounded to end the game; and

WHEREAS, the Mercy Tigers Basketball Team, has exemplified sportsmanship and skill over the past four years culminating in the Class LL Championship Title for 2013 that

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That we congratulate Mercy High School Basketball Team on their Class LL Basketball Championship; the team, coaches and managers have shown that determination and tenacity along with teamwork lead to victory. Their persistence to attain their goal culminated in the Championship Title and is a reminder to us that fortitude and skill brings success; and

BE IT FURTHER RESOLVED: That we extend our best wishes from Middletown Citizens to the Players, Cheerleaders, and Student Body for continued success on the playing court and in the classroom.

Agenda Item 3C

Councilwoman Kasper asks that the St. Mary’s Basketball Team come forward to the Podium. Councilwoman Kasper reads and moves the resolution for approval. The motion is seconded by Councilman Pessina. The St. Mary’s representative states Coach Wintenberg is stuck in traffic and accepts the resolution on behalf of St. Mary’s CYO Basketball Team; he adds that many of the members are part of Boy Scout Troop 41. He thanks the Council and states he is honored to accept this on behalf of the entire St. Mary’s Community.

Councilman Serra is recognized and states speaking to these accomplishments, seeing the high school championships, he understands their hard work to compete and win the championship and he congratulates them on their wins. The Chair states, without objection, the matter is approved by acclamation; hearing no objections, he declares the matter approved.

Resolution No.	49-13
File Name	ccstmarysbasketball2013
Description (Approved)	Congratulating St. Mary’s Basketball Team on winning their championship.

WHEREAS, the St. Mary’s Basketball Team, the Falcons, won the Norwich Diocese Basketball Championship; and

WHEREAS, the Falcon’s finished its season with seven wins and two losses; and

WHEREAS, the St. Mary’s Team won the St. Patrick’s Christmas tournament and went on to win the CYO playoff championship; and

WHEREAS, the team members are Ben Clemmy, Ahmod Privott, Nick Carta, Frank Perotti, Patrick McKenna, Tyshaun James, Chris Wintenburg, Joe Molski, Matt Finkle, and Dylan Burger and Coach Keith Wintenburg; and

WHEREAS, the team will be going to the New England CYO tournament the weekend of April 6 to play against opponents from the New England area.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That we congratulate the St. Mary’s Falcons Basketball Team on their winning season culminating in capturing the Norwich CYO Diocese championship title; through their hard work and perseverance, the team was successful and will continue their drive to bring home the New England championship title; and

BE IT FURTHER RESOLVED: That we send our best wishes for success to the team at the New England Tournament.

Agenda Item 3D

Councilwoman Kleckowski is recognized and asks for the Director of Water and Sewer. She states it is with great pleasure she is reading this resolution to you and your employees. She moves it for approval; Councilman Serra seconds the motion. Councilwoman Kleckowski states we had City employees honored for their work during the storm and during their WPCA meeting we heard about other City employees who did extraordinary efforts and she congratulates Mr. Russo and his employees for their work ethic along with all the City employees.

Mr. Russo states on behalf of the employees involved and thanks the Council. He states it is a staff of 5 that handles all the Water for the City and a staff of three for Sewer. They are in the facilities alone addressing the issues and people don't know that. He is not surprised that they are not here because there is not one ego among them. A few good men standing on the wall and those are the guys that stand on the wall. When you draw a glass of water, you don't worry about the quality of the water because these guys are there and they are doing their job. Thank you on their behalf.

Resolution No.	50-13
File Name	ccwandsemployeesabovebeyondblizzard2013
Description	Thanking Water and Sewer Employees for maintaining the quality of the City's water during the Blizzard of 2013.

(Approved)

WHEREAS, the Water and Sewer Department employees maintain the water and sewer systems within the City of Middletown; the City's water supply facilities and its wastewater treatment operations all day, every day, with individuals assigned to ensure that all alarms and any other issues are addressed immediately; and

WHEREAS, the oversight of these facilities is necessary to maintain the City's drinking water and wastewater treatment, and extreme weather conditions can make it difficult for the Water and Sewer employees to get to these facilities to properly operate and maintain them; and

WHEREAS, during the Blizzard of February, 2013, the City's facilities were staffed 24-hours a day from February 8 through February 11; the shifts were rotational, but there was no guarantee that any one employee could get to their assignment as the storm moved through our area; and

WHEREAS, the Water and Sewer facilities were manned by Frank Radomski, Superintendent of Water Resources, Alton Sanders, Superintendent of Water Pollution Control, Ken Fountain and James Radziewicz, Chief Plant Operators, Sebastian Micciulla and Michael Talamona, Plant Operators, and Patrick White Utility Worker II; these individuals stayed long periods of time, alone, to address alarms and outages. They knew that their shift might not end during the height of the storm and planned accordingly. One individual worked 38 hours straight and another employee, after his shift ended, was stranded and spent the night in his car; and

WHEREAS, these individuals guaranteed the quality of Middletown's drinking water and wastewater treatment during the blizzard, doing the required water testing as well as responding to any alarms.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That, on behalf of the Citizens of Middletown, we thank and commend Frank Radomski, Alton Sanders, Ken Fountain, James Radziewicz, Sebastian Micciulla, Michael Talamona and Patrick White for their efforts to protect the water supply and ensure the operation of the water and wastewater plant facilities. Their work ethic exemplifies the resolution and respect they have for the Water and Sewer Department's responsibilities as well as for the safety of the public.

Agenda Item	4
Description	Approval of Minutes

The Chair asks for a motion to approve the minutes of the regular Common Council meeting March 4, 2013 at 7 p.m. meeting; Special Meetings of March 4, 2013 at 6 p.m., March 14, 2013 at 7 p.m., and March 14 Immediately following the 7 p.m. Community Meeting. The minutes of the meetings having been deposited with the Mayor and Corporation Counsel and copies of the same having been served on each and every Council Member, the reading of the same having been dispensed with, Councilman Serra moves them for approval and there is a second by Councilman Santangelo. The Chair calls for the vote on the minutes. Council Members Serra, Daley, and Kasper, abstain from the vote of the meetings of March 14, 2013. The Chair asks if there is any further discussion; hearing none, he calls for the vote. The Chair states the minutes are approved unanimously with the noted abstentions.

Public Hearing Opens on the Bond Ordinance

The Chair opens the public hearing on the bond ordinance for \$750,000 for the planning, design, construction, replacement, and rehabilitation of potable water infrastructure.

Ken McClelland states on the bond ordinance, he thanks the Water and Sewer Department for planning ahead to getting the maintenance done and would like to have the Council look at budgets and they should start budgeting for maintenance so we don't bond for them. If it is in the budget, we can deliver more cost effective service. We would limit cost of the bond. Please consider that when considering the budget.

Public Hearing Closes

The Chair asks if anyone else wishes to speak to the Bond Ordinance; seeing none, he closes the public hearing on this item at 7:33 p.m.

Public Hearing Opens

The Chair opens the public hearing for all agenda items at 7:33 p.m. Earle Roberts has several issues 7A for \$8,000; he discusses the generator. On 10J on office furniture and taking it from the CNR and saying it won't affect it, but he finds the comment offensive because everything has an impact. Let's be innovative and save money. Item 10K for the boat launch. His concern without knowing the background is \$1,500 per foot; was there a bid document. He would like to see it. It seems costly. The issue of 10 O relative to an ordinance changing the regulations for putting snow on street, the overseers on this could be the zoning officer. Lastly is the money for snow removal and his concern is we are leaning to snow blowers and we pay healthy salaries and why hasn't it been part of long range planning and if the City is investing in them, what is the cost effectiveness and is it worth it. He states hold the directors feet to the fire. He has \$74,000 to Xenelis and is that part of the \$450,000 or is that an add on. There is one for DeRita and there is no dollar amount. You as the leader of the City should have things on your desk annually for ideas especially from this director.

Public Hearing Closes

The Chair asks for other members wishing to speak; seeing none, he closes the public hearing at 7:30 p.m.

Agenda item 7

Chair asks the Council Clerk to read the appropriation requests and Certificate of Director of Finance.

Appropriation Request:

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on **MONDAY, APRIL 1, 2013 AT 7:00 p.m.** to consider and act upon the following appropriation requests:

- A. Emergency Management: \$8,000, Account No.1000-25500-55185, Contractual Services, General Fund.
- B. Public Works: \$450,000, Account No. 1000-22000-51360-0226, Winter/Snow Overtime, General Fund.
- C. Town Clerk: \$8,000, Account No. 1000-04000-55185, Contractual Services, General Fund.

Any and all persons interested may appear and be heard.

ATTEST:
DANIEL T. DREW
Mayor

Notice is hereby given that a meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on April 1, 2013, at 7:00 p.m. to consider and act upon the following:

AN ORDINANCE APPROPRIATING \$500,000 FOR THE PLANNING, DESIGN, CONSTRUCTION, REPLACEMENT AND REHABILITATION OF SANITARY SEWER INFRASTRUCTURE AND AUTHORIZING THE ISSUE OF \$500,000 BONDS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

The complete text of each proposed Ordinance is on file and open to public inspection in the office of the City Clerk.

ATTEST:
Daniel T. Drew
Mayor

Certificate of Director of Finance:

To: His Honor Mayor Daniel T. Drew
and Members of the Common Council

From: Finance

Date: March 28, 2013

RE: Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting of April 1, 2013 are available as follows:

General Fund\$466,000

Respectfully submitted,
Carl Erlacher
Director of Finance

To: His Honor Mayor Daniel T. Drew
and Members of the Common Council

From: Finance

Date: March 28, 2013

RE: Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting of April 1, 2013 are available as follows:

Planning, design, construction\$500,000
Replacement & Rehabilitation
Of Sanitary Sewer Infrastructure
Ordinance Bond Issue

Respectfully submitted,
Carl Erlacher
Director of Finance

Agenda Item 7A

Councilman Santangelo reads the appropriation request for Emergency Management and moves it for approval; Councilman Berch seconds the motion. Councilman Serra states they want to look at doing the whole school and they have to check it out. The Chair asks if there is any further discussion. Seeing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Emergency Management: \$8,000, Account No.1000-25500-55185, Contractual Services,
General Fund.

(Approved)

Agenda Item 7B

Councilman Berch reads and moves for approval the Public Works request for \$450,000; his motion is seconded by Councilman Pessina. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Public Works: \$450,000, Account No. 1000-22000-51360-0226, Winter/Snow
Overtime, General Fund.

(Approved)

Agenda Item 7C

Councilman Klattenberg reads and moves for approval agenda item the appropriation request for the Town Clerk's Office; his motion is seconded by Councilman Daley. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Town Clerk: \$8,000, Account No. 1000-04000-55185, Contractual Services,
General Fund.

(Approved)

Agenda Item 7D

Councilman Santangelo reads the summary of the bond appropriation ordinance for the Sewer Department in the amount of \$500,000; Councilman Berch seconds the motion.

The Chair asks that he read the entire first paragraph. Councilman Santangelo reads the first paragraph describing the bond.

Waive the Rules Councilman Serra moves to waive the rules to waive the reading of the remainder of the Ordinance. Councilman Pessina seconds the motion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair declares the matter approved with twelve affirmative votes.

The Chair asks for discussion on the underlying ordinance. Councilman Serra states it behooves us to bond these things, we have just received a 1.65 interest rate and if you did pay as you go in this economic time, it would cost over ½ mill of operating money. At this time, I don't think, with our favorable rating, it is the best approach. Pay as you go is not good at this time.

The Chair, hearing no further discussion, calls for the vote by roll call.

Councilwoman Bartolotta	Aye
Councilman Berch	Aye
Councilman Bibisi	Aye
Councilman Daley	Aye
Councilman Faulkner	Aye
Councilwoman Kasper	Aye
Councilman Klattenberg	Aye
Councilwoman Kleckowski	Aye
Councilman Pessina	Aye
Councilwoman Salafia	Aye
Councilman Santangelo	Aye
Councilman Serra	Aye

The matter is approved unanimously with twelve aye votes. The Chair declares the matter passes unanimously.

Ordinance No.	06-13
File Name	MiddletownBondOrdinance-SanitarySewerInfrastructure(Apr2013)
Description	AN ORDINANCE APPROPRIATING \$500,000 FOR THE PLANNING, DESIGN, CONSTRUCTION, REPLACEMENT AND REHABILITATION OF SANITARY SEWER INFRASTRUCTURE AND AUTHORIZING THE ISSUE OF \$500,000 BONDS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

(Approved)

Section 1. The sum of \$500,000 is hereby appropriated for the planning, design, construction, replacement and rehabilitation of sanitary sewer infrastructure on the streets included in the Department of Public Works Birchwood Roadway Reconstruction Project, including, without limitation, gravity sewer lines, force mains, site work and enhancements, pump stations, manholes, electric and telemetry equipment improvements and software, acquisition of easements and other interests in property, associated utility, street and drainage improvements, repair and relocation, appurtenances related thereto, licenses and permits, equipment, testing, surveying, paving, engineering, administration, inspecting, advertising, printing, legal, and financing costs (hereafter the "Project"). Said appropriation shall be inclusive of state and federal grants in aid thereof.

Section 2. The expected useful life of the Project is in excess of twenty (20) years. The total estimated cost of the Project is \$500,000, no portion of which is expected to be paid from sources other than the proposed bond issue.

Section 3. To meet said appropriation \$500,000 bonds of the City, or so much thereof as may be necessary for said purpose, may be issued, maturing not later than the twentieth (20th) year after their date, or such later date as may be allowed by law. The bonds may be issued in one or more series as shall be determined by the Mayor and the City Treasurer, and the amount of bonds of each series to be issued shall be fixed by the Mayor and the City Treasurer. The bonds shall be issued in an amount necessary to meet the City's share of Project costs determined after considering the estimated amounts of grants in aid of the Project and will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the City and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor and the City Treasurer, bear the City seal or a facsimile thereof, be certified by a bank or trust company designated by the Mayor and the City Treasurer, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Mayor and the City Treasurer, and be approved as to their legality by Bond Counsel. They shall bear such rate or rates of interest (whether fixed or floating) as shall be determined by the Mayor and the City Treasurer. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon and paid from property taxation to the extent not paid from other funds available for the payment thereof. The aggregate principal amount of the bonds of each series, the annual installments of principal, maturity dates, prices, redemption provisions, if any, time of issue and sale, and other terms, details and particulars of such bonds, including the terms of any reserve that might be established as authorized herein, shall be determined by the Mayor and the City Treasurer in the best interests of the City and in accordance with the requirements of the General Statutes of Connecticut, as amended.

Section 4. Said bonds shall be sold by the Mayor and City Treasurer in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be at not less than par and accrued

interest on the basis of the lowest net or true interest cost to the City, or comparable method. If the bonds are sold by negotiation the purchase contract shall be approved by the Mayor and City Treasurer.

Section 5. The Mayor and the City Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of any series of said bonds. Notes evidencing such borrowings shall be signed by the manual or facsimile signatures of the Mayor and the City Treasurer, have the seal of the City or a facsimile thereof affixed, be payable at a bank or trust company designated by the Mayor and the City Treasurer, be certified by a bank or trust company designated by the Mayor and the City Treasurer pursuant to the General Statutes of Connecticut, as amended, and be approved as to their legality by Bond Counsel. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of said bonds the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such temporary borrowings then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. In connection with the issuance of any bonds or notes authorized herein, the City may exercise any power delegated to municipalities pursuant to Section 7-370b, as may be approved and executed by the Mayor and the City Treasurer, including the authority to enter into agreements moderating interest rate fluctuation, provided any such agreement or exercise of authority shall be approved by the Common Council.

Section 7. With respect to the receipt of original issuance premium or bid premium upon the sale of the bonds or notes herein authorized, the Mayor and City Treasurer are authorized, but not required, to apply original issuance premium and bid premium, if applicable, to fund future debt service payments on such bonds or notes or to fund any purpose for which bonds of the City are authorized to be issued, and such application shall reduce the amount of authorized and unissued bonds of the purpose to which the premium was applied, in the amount so applied.

Section 8. In order to meet the capital cash flow expenditure needs of the City, the Director of Finance, with notice to and advice from the Mayor and the City Treasurer, is authorized to allocate and reallocate expenditures incurred for the Project to any bonds or notes of the City outstanding as of the date of such allocation, and the bonds or notes to which such expenditures have been allocated shall be deemed to have been issued for such purpose, including the bonds and notes and Project herein authorized.

Section 9. The issue of the bonds aforesaid and of all other bonds or notes of the City heretofore authorized but not yet issued, as of the effective date of this Ordinance, would not cause the indebtedness of the City to exceed any debt limit calculated in accordance with law as shown by the "Debt Statement" attached hereto.

Section 10. The Mayor is hereby authorized to spend a sum not to exceed the aforesaid appropriation for the purposes set forth herein, and the Mayor is specifically authorized to make, execute and deliver any contract or contracts, and any other documents necessary or convenient to complete the improvements authorized herein and the financing thereof.

Section 11. The Mayor, the City Treasurer and the Director of Finance are each hereby authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary or proper in connection therewith.

Section 12. The City hereby expresses its official intent pursuant to 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid 60 days prior to and after the date of passage of this ordinance in the maximum amount and for the Project with the proceeds of bonds, notes, or other obligations authorized to be issued by the City. Such obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date as the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of any such reimbursement obligations, and to amend this declaration.

Section 13. The Director of Finance is hereby authorized to exercise all powers conferred by Section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance.

Section 14. This ordinance shall become effective fifteen days after its publication in a newspaper of general circulation in the City pursuant to Section 5 of the City Charter.

DEBT STATEMENT
March 31, 2013
CITY OF MIDDLETOWN, CONNECTICUT

ANNUAL RECEIPTS FROM TAXATION AND REIMBURSEMENTS ("BASE")
Fiscal Year Ended June 30, 2012

107,884,000

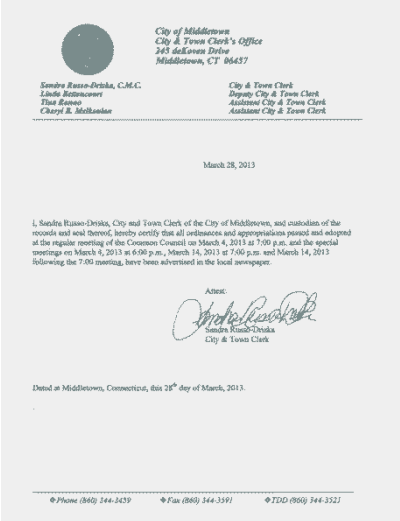
BORROWING CAPACITY FOR EACH CLASS:		
2-1/4 times base for General Purposes		242,739,000
4-1/2 times base for Schools		485,478,000
3-3/4 times base for Sewers		404,565,000
3-1/4 times base for Urban Renewal		350,623,000
3 times base for Unfunded Past Benefit Obligations		323,652,000
MAXIMUM AGGREGATE BORROWING CAPACITY:		
7 times Base		755,188,000
INDEBTEDNESS BONDS AND NOTES:		
GENERAL PURPOSES	22,862,780	
SCHOOLS	20,857,320	
SEWERS	3,361,725	
URBAN RENEWAL	-	
UNFUNDED PAST BENEFIT OBLIGATIONS	-	
BONDS AND NOTES AUTHORIZED BUT UNISSUED		
GENERAL PURPOSES	56,091,510	
SCHOOLS	1,973,410	
SEWERS	45,086,940	
URBAN RENEWAL	-	
UNFUNDED PAST BENEFIT OBLIGATIONS	-	
CLEAN WATER FUND LOANS:		
SEWERS	6,659,617	
SUB-TOTAL INDEBTEDNESS	156,893,302	
LESS		
FEDERAL AND STATE OF CONNECTICUT BUILDING GRANTS, COMMITMENTS AND RECEIVABLES		
GENERAL PURPOSE	-	
SCHOOLS	(152,500)	
SEWERS	-	
URBAN RENEWAL	-	
TOTAL DEDUCTIONS	(152,500)	
NET INDEBTEDNESS LESS TOTAL DEDUCTIONS		156,740,802
BALANCE OF BORROWING CAPACITY FOR EACH CLASS		
GENERAL PURPOSE	163,784,710	
SCHOOLS	462,799,770	
SEWERS	349,456,718	
URBAN RENEWAL	350,623,000	
UNFUNDED PAST BENEFIT OBLIGATIONS	323,652,000	
BALANCE OF MAXIMUM AGGREGATE BORROWING CAPACITY AVAILABLE		
		598,447,198

Agenda Item 8:

Councilman Serra reads and moves for approval agenda items 8A, 8B, 8C, 8D, 8E, 8F, 8G, 8H, and 8I; his motion is seconded by Councilman Pessina. Councilwoman Bartolotta asks about the emergency purchase for DeRita and is there a dollar amount. No one can respond. She states she would like to hold off on the vote on this. The Chair asks if it is to vote on all items except 8G, regarding De Rita. Councilwoman Bartolotta states yes. There is no objection. The Chair calls for the vote on all items except 8G. It is unanimous to approve with twelve aye votes. The Chair states the matters pass unanimously with twelve affirmative votes.

8ATown Clerk’s Certificate

(Approved)



8B

Monthly Reports**Finance Department – Transfer Report to March 25, 2013****Public Works Summary/Building Permits for Feb., 2013**

(Approved)

8C

Grant Confirmation and Approval – Board of Education

(Approved)

Name of Grant:

As Listed Below

Amount

\$2,428,094.69

Code:

2450-33000-

Grant Period:**From:** 7/1/2012 **To:** 6/30/201**Type of****Amount Loaned from General** \$0.00**Department Administering** Middletown Board of Education

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this

760 - Bielefield-Family School Connection (\$3,803); 769 - Middletown Teen Theater \$3,855; 786 - C.A.U.S.E.- Wesleyan Mini Grant \$3,057.50; 815 - Title I-Bielefield Focus Grant \$35,000; 828 - Macdonough Resource CTR.-Wesleyan Mini Grant \$3,000; 840 - Excess & New Cost Special ED \$2,032,395; 841 - Special ED Medicaid \$7,779.42; 843 - Even Start Family Literacy (\$8,334); 852 - Universal Service Fund \$70; 860 - Youth Services Initiative (\$6,000); 876 - Hartford Symphony Donations \$7,568; 700 - Food Services Receipts \$156,478.32; 801 - Retirees/Cobra Insurance \$161,663.03; 803 - Workers' Compensation \$1,232.12; 804 - Preschool Program Fees \$7,890.32; 806 - SWAGG Parent Fees \$75; 807 - Aetna Classified \$997.32; 808 - 21st. Century Parent Fees \$440; 809 - Maintenance/Rentals \$682.50; 821 - Sandy Hook Donations \$462; 833 - Adult Education Receipts \$5,307; 888 - Farm Hill After School Parent Fees \$70; 898 - Student Activities-MHS \$15,000; 901 - Keigwin Parent Fees-SIA \$60; 902 - Student Activities-W.W.M.S. \$3,149.16; Total Special Programs Through 2/15/2013 \$10,502,879.02 ADDITIONS \$2,428,094.69 Total Special Programs Through 3/15/2013 \$12,930,973.71

Requested by:

Patricia Charles, ED.D

8D

Grant Confirmation and Approval – Health Department

(Approved)

Name of Grant:

H1NI-MDA 36

Amount

\$9,747.10

Code:

3225-31000-

Grant Period:**From:** **To:****Type of**

State

Amount Loaned from General \$0.00**Department Administering** Health Department

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this

Funds to cover expenditures for the Mass Dispensing Area 36 (including towns of Middletown, Durham, Cromwell & Middlefield). Reimbursement for shared expense for additional flu vaccines with Middletown and Cromwell

Requested by:

Joseph A. Havlicek, MD

8E

Grant Confirmation and Approval

(Approved)

Name of Grant:

Kids Health and Safety Day

Amount

\$6,000.00

Code:

3070-31000-

Grant Period:**From:** 3/20/201 **To:** 6/30/201**Type of**

Local

Amount Loaned from General \$0.00**Department Administering** Health Department

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this

Donations to support the Kids Health and Safety Day on June 1, 2013 from the following agencies: Middlesex Hospital in the amount of \$1,000; Dunkin Donuts, dba Rivers Edge Donuts, LLC in the amount of \$2,500; Town & Country Early Learning Center dba Kiddie World South Main Street LLC in the amount of \$500; and Cromwell Chiropractic Center in the amount of \$2,000.

Requested by: Joseph A. Havlicek, MC

8F **Emergency Purchase – Public Works**
Xenelis Construction, Snow Removal, Storm Charlotte, \$73,900
(Approved)

8G **Emergency Purchase – Public Works**
DeRita and Sons, Snow Removal, Storm Charlotte
(NOT VOTED ON)

8H **2012/2013 Hiring Report, 2nd Quarter**
Human Relations Department
(Approved)

Agenda Item 9
Description **Payment of City Bills When Properly Approved**
(Approved)

Councilman Serra reads and moves for approval the payment of City bills when they are properly approved. His motion is seconded by Councilman Pessina. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair declares the matters pass with twelve affirmative votes.

Agenda Item 10

Agenda Items 10A and 10 B

The items were removed and referred to Finance and Government Operations.

Agenda Item 10C

Councilman Daley reads the resolution honoring the students at Middletown High School who have maintained honor roll status for four years; there will be a reception on May 19. He is proud to move the resolution for approval. Councilman Faulkner seconds the motion. The Chair states without objection, the resolution can be approved by acclamation. There is no objection and the resolution is approved.

Resolution No. **51-13**
File Name **cchonorstumhs2013**
Description **Congratulating the Honor Students of the Middletown High School Class of 2013.**
(Approved)

Whereas, the mission of public education in Middletown is to enable students to achieve their highest potential by challenging them with a variety of educational experiences to develop them intellectually, socially, and physically; and

Whereas, each person is an important resource for Middletown and the successful education of our children is essential to Middletown’s future growth; and

Whereas, Middletown High School and the Middletown Board of Education will hold an honors reception on May 16, 2013 to honor those students who have excelled during their four years at Middletown High School; and

Whereas, the students have achieved academic excellence, as well as shown leadership in their school and community, the highest of character and civic values, as well as providing at least 30 hours of volunteer service in their school and community; and

Whereas, the Class of 2013 has seventy-five members who have distinguished themselves as honor students and they are: Jill Abbey, Bailey Andrew, Alyssa Annino, Siena Biales, Daniel Bibisi, Kayla Birdsey, Fatima Bishtawi, Polina Boily, Heather Cardoza, Nicholas Chhoeun, Drew Cietek, Kailey Curran, Sajin Cyr, Kristina DeAngulo, Erin Deleon, Tristan Donaldson, Erin Fazzino, Heric Flores-Huerta, Dante Futia, Samantha Gambino, Travis Garboski, Sean Gasataya, Gregory Gaylord, Abbey Girasuolo, Katelin Greatsinger, McKenzie Guevarez, Jeremy Hall, Jessica Harvey, William Hawkins, Samantha Hengel, Lauren Hodge, Megan Lacombe, Stephanie Lampo, David Lane, Claire Laroche, DeAsia Lawrence, Karla Lazo, Brandon Lepore, Elizabeth Marx, Thomas McAlear, Patrick Michaud, Zachary Moller-Marino, William Molski, Lisamarie Morales, Joshua Morris, Sabikun

Nahar, Craig Nakatsuka, Dhruvi Patel, Evan Pennington, Christopher Polson, Mohammed Rabah, Chelsea Rak, Rebekah Roy, Denese Samuels, Adriana Santiago, Patricia Santos, Beyza Sariaydin, Gregory Schneider, Madiha Shafqat, KendelSouza, Kolby Sprague, Haley Stafford, Patrick Sullivan, Sara Sumner, Mohammed Suvan, Lydia Tonkonow, Mehmet Topal, Ashley Tucker, Ava Varszegi, Annika Warriar, Tyler Warzecha, David Westby, Juan Yu, Brianna Zecchini, Jerrod Zimmer; and

Now therefore be it resolved by the Common Council of the City of Middletown: That on behalf of the citizens of Middletown, we recognize the honor students’ personal achievements, not only for four years of academic excellence in the classroom, but also for distinguishing themselves through their commitment to character and citizenship, as leaders and role models in their school and in the community; and

Be it further resolved: That we extend our congratulations and best wishes to these students and that we recognize the encouragement and dedication of their faculty mentors; and

Be it further resolved: That a true and attested copy of the foregoing resolution be presented to these honor students of Middletown High School, graduating Class of 2013 at the honor reception to be held on May 16, 2013 as a token of our appreciation for their efforts and as an impetus to succeed in all their future endeavors.

Agenda Item 10D

Councilwoman Kasper reads and moves for approval agenda item D; her motion is seconded by Councilman Pessina. The Chair calls for discussion; seeing none, he calls for the vote. It is eleven aye votes by Council Members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina, Bibisi, Salafia, and Kleckowski. Councilman Berch recuses himself from the vote on this matter. The Chair states the matter passes with eleven affirmative votes and one recusal.

Resolution No.	52-13
File Name	ccsupportstatutepropsedbill5440
Description	Approving supporting the proposed change to the Connecticut State Statutes to ensure that private police duty mishaps requiring Worker’s Compensation expenses will hold the private entity responsible for such expenses.

(Approved)

Whereas, the current session of the State of Connecticut General Assembly is reviewing Proposed Bill No. 5440 dealing with Workers’ Compensation expenses for Police services by private individuals; and

Whereas, the current law does not clarify who is responsible for paying workers’ compensation expenses when an officer is hurt during private, contracted periods; and

Whereas, the proposed bill language will state that a private individual or entity that contracts with a municipality for police services for events, they will be responsible for paying any workers’ compensation expenses for that period of time.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Common Council, along with its subcommittee, Public Safety Commission, supports this proposed change to Connecticut State Statutes to ensure that private police duty mishaps requiring workers’ compensation expenses will hold the private individual or entity responsible for such expenses.

Financial Impact: There is no financial impact in support of Proposed Bill No. 5440.

Agenda Item 10E

Councilman Serra reads and moves for approval agenda item E; the motion is seconded by Councilman Pessina. Seeing no discussion, the vote is called. The matter passes unanimously with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No.	53-13
File Name	peasstsuptsanitation31213
Description	Approving amending the job description for the position of Assistant Superintendent of Sanitation, Teamsters Local #671, Salary Grade 11 (\$23.24 - \$34.38) with the job description to be included in the City’s Classified Plan.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the position of Assistant Superintendent of Sanitation, Teamsters Local #671 Salary Grade 11 (\$23.24 - \$34.38) and corresponding job description be amended as recommended for inclusion into City’s Classified plan with no change in salary.

FISCAL IMPACT: No Fiscal Impact

Position Description

Title:	Assistant Superintendent of Sanitation	
Department:	Sanitation	
Date:	December 2000	Salary Grade: 11
	Revised: March 2013/Jan2013	40 hours-Teamsters

Purpose of Position

The purpose of this position is to manage, coordinate and supervise the collection and recycling of solid waste for the City. The work is performed under the direction of the Superintendent of Streets & Sanitation.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages and coordinates the collection and recycling of solid waste; plans and surveys routes. Prepares reports and recommends revisions of rules and regulations for solid waste and recycling collections.
- Supervises sanitation staff; provides training and instruction; plans, coordinates, assigns and reviews work; allocates personnel; maintains standards and evaluates performance.
- Ensures compliance with state and federal environmental laws and prevents the improper disposal of dangerous or hazardous materials.
- Performs recycling pick-ups; tags unauthorized items left for disposal; instructs the public on disposal rules and regulations.
- Coordinates special pickups for commercial accounts, hospitals, apartment complexes, restaurants and condominiums.
- Coordinates equipment repair and maintenance; maintains daily reports on equipment and truck conditions; recommends the purchase of supplies and equipment.
- Opens physical plant daily.
- Assists in planning the annual budget; assists in planning and recommending Capital and Non-Recurring Expenditures.
- Assists in administering and coordinating snow and ice removal and control.
- Maintains logs and records; maintains records of route maps, dumpsters and locations, sizes and descriptions.
- Responds to and resolves complaints from police and fire departments and from the public.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree or equivalent with seven years of progressively responsible collection, recycling and supervisory experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Position requires Class A **B** Commercial Driver's License and State Recycling and Solid Waste Transfer Station Operator certification.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systematize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and oversee the execution of these decisions.
- Ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince and train others. Ability to advise and interpret regarding the application of policies, procedures and standards to specific situations.
- Requires the ability to utilize a wide variety of reference and descriptive data and information such as regulations, reports, invoices, logs, laws, regulations, policies, contracts, manuals, blueprints, correspondence.
- Requires the ability to communicate orally and in writing with the Superintendent and all department personnel, other City departments, vendors, and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines, trucks, hand and power tools, and/or related materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing coordinated movements such as operating equipment.

- Tasks involve the ability to exert moderate but not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing and pulling objects and materials of moderate weight, twelve to twenty pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under conditions that require exposure to environmental factors such as temperature and noise extremes, strong odors, toxic agents, chemicals, smoke dusts, animals/wildlife or machinery. This exposure may cause some discomfort and presents a risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item 10F

Councilwoman Bartolotta reads and moves for approval agenda item 10F; her motion is seconded by Councilwoman Kasper. The Chair states he is glad to see this; it is in his budget. He asks for discussion; hearing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Resolution No.	54-13
File Name	peDeputyAssessorResolutionjobdesc
Description	Approving amending the job description for the position of Deputy Assessor, Grade 13, Teamsters, Local #671 (\$26.24 - \$38.83) with the job description to be included in the City’s Classified Plan and the funding for the Assistant Assessor is to be reduced to \$1.

(Approved)

Be it resolved by the Common Council of the City of Middletown:

That the position of Deputy Assessor, Grade 13 Teamsters Local #671 (\$26.24 - \$38.83) and corresponding job description be amended as recommended for inclusion into the City’s Classification plan with no change in salary, effective upon Council approval.

And be it further resolved: that the funding for Assistant Assessor be reduced to \$1.00.

Financial Impact: Restructure funding from within the department budget

City of Middletown, Connecticut				
Position Description				
Title:	Deputy Assessor			
Department:	Tax Assessor			
Date:	April 2006	Salary	Grade	13
	Revised: November 2012	Teamsters	Local	
		#671 (40hrs)		

Purpose of Position

The purpose of this position is to assist the Tax Assessor in planning, directing and supervising the real and personal property assessment program and to assume responsibility for the operations of the Office in the absence of the Tax Assessor. The work is performed under the direction of the Tax Assessor.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises and participates in determining the value of all taxable and non-taxable real estate and personal property to compile the annual Grand List and re-evaluation process.
- Manages the maintenance of the Computer Assisted Mass Appraisal system.
- Conducts physical inspections and re-inspection of existing and improved properties and properties under construction to determine their value. Inspects and appraises new buildings to determine market value for tax purposes.
- Supervises department staff; assists in providing instruction and training; plans, coordinates, assigns and reviews work; maintains standards; allocates personnel and assists in evaluating performance.
- Compiles, maintains and analyzes complex statistical data to ensure the equity of assessments.
- Provides technical information and assistance to property owners, attorneys, appraisers, other City departments, boards and commissions and the public. Prepares information releases to assist the public in understanding assessment procedure, state statutes and exemptions.

- Resolves complaints regarding assessments and makes adjustments as warranted.
- Oversees the maintenance of property title records and records relating to ownership; supervises the maintenance of the City tax maps.
- Directs a program of discovery of taxable personal property; directs the preparation of the personal property Grand List.
- Directs and audits appraisal work performed by private firms for accuracy and compliance with standards.
- Directs the assessment of unpriced motor vehicles.
- Prepares reports for the Mayor and City Council; prepares statistical and narrative reports for submission to the state.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Accounting, Business or a related field with three years of related experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Position requires CCMA I & II certification and the possession of a valid Conn. Driver's License.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systematize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and oversee the execution of these decisions.
- Requires the ability to provide first line supervision. Ability to persuade, convince, and train others. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations.
- Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information such as financial statements, architectural drawings, reports, documents, deeds, verifications, declaration forms, assessments, plans, manuals, statutes, procedures and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Tax Assessor and all department personnel, other City departments, Mayor's office, Council members, outside agencies, attorneys, appraisers, realtors, taxpayers and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages and decimals; may require the ability to perform mathematical operations with fractions and algebra.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines, vehicles and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Items 10G, 10H, and 10I

These Items were removed from the agenda and referred to Finance and Government Operations

Agenda Item 10J

Councilman Santangelo reads and moves for approval item 10J; his motion is seconded by Councilwoman Kasper. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No. 55-13
File Name pdofficefurniture2013
Description Approving the creation of a new Police Department CNR line item in the FY 2013 entitled Office Furniture.

(Approved)

WHEREAS, the current Police Chief's office had previously been reconfigured into a conference room when the Administrative Division was not fully staffed; and

WHEREAS, the office furniture that was removed was reallocated to other offices in the department where it was needed and is currently being utilized; and

WHEREAS, the Public Safety Commission supported the Police Chief's request for new furniture at their meeting on March 18th; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That a new line item entitled Office Furniture be created in the Fiscal Year 2013 Police CNR; and

BE IT FURTHER RESOLVED: That \$3,000 from be transferred from the CNR unallocated funds in FY 2013 into the new CNR line item Office Furniture #2070-18000-XXXXX-0000-00000-2013-000.

FISCAL IMPACT: The purchase of office furniture has no long term impact as the money is being transferred from the FY 13 CNR budget.

Agenda Item 10K

Councilman Berch reads and moves for approval agenda item 10K; his motion is seconded by Councilman Pessina. Councilwoman Kasper states earlier we had questions to directors and this did not go to Harbor improvement Agency and should it go there first. Councilman Pessina states it was clarified by the Water Department Director that the Harbor Improvement Agency has the harbor park side and the docks are not under their purview but they should be aware of it. That is what he said. Councilwoman Bartolotta states she is on Harbor Improvement and asked those questions and the Director made it clear it is not under our purview. The Chair asks for further discussion. Seeing none, he calls the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No. 56-13
File Name wslocipappfloatingdock
Description Approving authorizing the Mayor to sign an application to the State of Connecticut for \$60,000 from the Local Capital Improvement Program for the purchase and installation of two floating dock structures at Harbor Park and approving creating a new Capital Improvement line item, Public Safety Docks in the amount of \$60,000 in the Capital Plan.

(Approved)

Whereas, in order for the public safety departments to utilize the boat, Police boat, Fire boat, Water and Sewer Boat, or any other appropriate emergency service boat, an additional 40 linear feet of dock space is needed; and

Whereas, the City proposes to construct two wooden floating dock structures 20 feet in length and 8 feet wide to update the current public safety dock located at Harbor Park; and

Whereas, it was confirmed that LOCIP funding may be used for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Mayor Daniel T. Drew be authorized to sign an application to the State of Connecticut for \$60,000 from the Local Capital Improvement Program (LoCIP) for the purchase, installation and the cost of any permitting related to this project; and

BE IT FURTHER RESOLVED: That a new Capital Improvement line item, Public Safety Docks, in the amount of \$60,000 be approved in the Capital Plan.

Agenda Item 10L

Councilman Santangelo reads and moves for approval agenda item 10L; his motion is seconded by Councilman Pessina. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No. 57-13
File Name fdlocipappforemergencycommunications
Description Approving authorizing the Mayor to sign an application with the State of Connecticut for a \$50,000 Local Capital Improvement Program to replace the alerting system and various other emergency communication

equipment to bring the Middletown Fire Department into FCC mandated compliance and approving creating a new Capital Improvement line item entitled Emergency Communications in the amount of \$50,000 in the Capital Plan.

(Approved)

Whereas, the Middletown Fire Department is in need of updating aging emergency communications equipment; and

Whereas, the Fire Station alerting systems which are tied into the 911 Center were originally installed in the 80s; and

Whereas, the systems have been realizing frequent failures and must be replaced; and

Whereas, the department has been complying with the Federal Communications Commission (FCC) mandate to have all public safety and business licensees convert existing radio systems to minimum narrowband efficiency technology by January 1, 2013; and

Whereas, the department is still in need of various mobile, hands-free, and portable radios to be totally compliant.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Mayor Daniel T. Drew be authorized to sign an application to the State of Connecticut for \$50,000 from the Local Capital Improvement Program (LOCIP) to replace the alerting systems and various other emergency communication equipment to bring the Middletown Fire Department into compliance with the FCC mandate; and

BE IT FURTHER RESOLVED: That a new Capital Improvement line item entitled Fire Department Emergency Communications in the amount of \$50,000 be created.

Agenda Item	10M
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Councilman Daley reads and moves for approval agenda item 10M; his motion is seconded by Councilman Santangelo.

Motion to Amend

Councilman Klattenberg states during questions to directors, I asked if there was any time frame for this master plan and it was indicate it will be presented to the Mayor and Common Council and Director William Russo indicated a 6-month window would be doable and could that be a friendly amendment and add no later than six months. Councilman Serra seconds the amendment motion. The Chair asks if there is any discussion. Hearing none, he calls the vote to amend the resolution. The amendment passes unanimously with twelve aye votes. The Chair states the matter is amended to request the six-month deadline.

Councilman Pessina states he suggested when the committee is formed they get total input from the community and get a meeting on the south and north sides of town so the public can contribute their perception of the park because they will use it. He assured me he would bring it forward. The Chair states it is an excellent suggestion. He asks if there is any other discussion; seeing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution	No. 58-13
File Name	ccveteransmemorialparkrenovationcom2
Description	Approving creating a nine member Veterans' Memorial Park Renovation Committee to develop a master plan for Veterans' Memorial Park to include the Military Museum, the Trees of Honor Memorial, and any other facilities that are deemed appropriate.

(Approved)

WHEREAS, the City is the recipient of grants to help develop a Military Museum and a Trees of Honor Memorial;
and

WHEREAS, the Veterans' Memorial Park is the location for the Trees of Honor Memorial and an accepted location for the Military Museum; and

WHEREAS, City desires a cohesive plan for any new uses of Veteran's Memorial Park.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That a Veterans' Memorial Park Renovation Committee be appointed to develop a master plan for the area to include the Military Museum and Trees of Honor Memorial along with other recreational facilities as the committee deems appropriate; and

BE IT FURTHER RESOLVED: That said committee consist of five Council Members, not more than three of any one political party, and four members of the public. Said Committee will present a master plan, in no later than six months, to the Mayor and Common Council showing the best use of the parkland, for the designated facilities that are appropriate to the parkland.

Agenda Item **10N**

This item was removed at the beginning of the meeting and referred to Finance and Government Operations.

Agenda Item 100

Councilman Berch reads and moves for approval agenda item 10 O regarding parking ban during snow removal fines; Councilman Santangelo seconds the motion.

Councilman Serra states as we discussed at questions to directors, I think a little compassion to the individuals living downtown and have a hard time with this and he doesn't think homework was done on the \$250 fine. He did hear it is their responsibility; maybe we could do \$100 instead of \$250. He amends it to \$100. Councilman Daley seconds the motion.

Councilwoman Bartolotta states she asked questions and the Attorney and Director said they are proactive several hours before the storm; she thinks it is a tool and asks that it stay at \$250. Councilman Berch states under the questions to directors he asked about phone calls received and allocated parking when a parking ban was called and the director said he received none so he will go with the recommendation of the \$250

Councilman Pessina states he will support Councilman Serra's motion; essentially, he asked that the tickets given out should be analyzed to see what streets are affected. Now, they can look at the tickets to see the affected area and do more extra work and public education in those areas. If it isn't truly concentrated in the north end, I think Councilman Serra is on the right track and if it doesn't work, he will support the higher amount.

Councilman Santangelo states it was commented on, he could support the resolution as it is and going from \$25 to \$250 and going from \$25 to \$125 is a big jump. There are a lot of homes that do not have off-street parking. He could go along with the amendment. Councilman Serra states it is \$100 not \$125 because the towing is \$80.

Councilwoman Bartolotta states she would like to make it clear we know where the problem is. Director Russo stated that Ricky Romano goes out and is proactive giving the warnings. She thinks that is being addressed. The \$250 is a deterrent. She hopes it will just deter it. Every time we do an ordinance change, it costs us money.

Councilman Pessina states he understands where you are coming from, but in this area you have to be sensitive to their social economic conditions and it is a lot of money to come up with. Did they research this out. Why does it have to be jumped.

Councilwoman Kleckowski states \$100 is still too much. For those that do not have off street parking, though there may be two or three hours' notice, it might not be enough time. She would like to know how many cars during a regular stormy season how many cars are we towing. You cannot write a check to get your car out of towing. It is cash. That is a tremendous amount of money. I would like to adhere to the Director of Parking and have it graduated. I would suggest it go to Parking Advisory.

Councilman Berch states with regard to the comments, we have gone through great lengths to study this and he asked numerous times about the parking. Once you drop off the groceries, you park the car. We should see how much it cost to clear the streets and not keep going back. This is a major deterrent. The \$250 is an absolute deterrent. This is not just the north end. It is how many cars are on the side of the road during numerous storms and he will support the \$250 fine.

Councilwoman Salafia states she is hearing about a lot of cars on the street and the problems they caused and she did not see any report on how drastic this storm was. If they can't move the car, they can't move it. Changing the dollar amount won't change that.

Motion to Call the Question

Councilman Faulkner states \$100 is a good number and calls the question. Councilman Pessina seconds the motion

The Chair states he worked with Councilwoman Bartolotta on this and it is not a north end issue; it is a city-wide issue. People violating the ban caused the City an immense amount of money. When the snow fell we had a number of vehicles snowed in we had to have the police block the road, then plow around the vehicle, then hand dig it out and then get a tow truck to get it out. Councilwoman Bartolotta had it right and it needs to serve as a deterrent. Before any tows will take place, we would publicize that the fine is \$250. People who park on the streets have not been dissuaded enough to not take the cars out. We allow them to park in the public lots for free until the storm is over. It is a Public Works issue. It is the ability to clear roads. It is an insurance issue.

He calls for the vote on the amendment. It is eight aye votes by Council Members Serra, Klattenberg, Santangelo, Kasper, Faulkner, Pessina, Salafia, and Kleckowski and four nay votes by Council Members Bartolotta, Daley, Bibisi, and Berch. The Chair states it is eight votes in the affirmative and four in opposition. The amendment passes 8 to 4 for the \$100 fine. He asks if there is any discussion on the underlying ordinance.

Councilman Santangelo states every reference made to this and the north end, not everyone does this. He says throughout the City there are pockets of this. Another problem that pops up; one thing disturbs him and something not being addressed because there is a lack of off street parking, they park on the sidewalk and if you try to walk, it is not shoveled and you have to walk out on the street. What we have to think about, Public Works piles snow up on the sidewalks. We need better enforcement and a better plan. People should pay more attention to the sidewalks are blocked.

The Chair asks if there is discussion on this ordinance. Councilman Santangelo responds he appreciates the ordinance and what should be done is enforcement.

The Chair states they will enforce it. Councilwoman Bartolotta states she understands the benefits and disagrees with the amendment; it should have stayed at \$250. She addresses Councilman Pessina's comments; she is aware of the people in the north end and that has nothing to do with that. We are not getting cars off the

street with what we are doing now. It wasn't just this snow storm; it has been past snow storms. We have many claims from this snow storm because of this. It costs us money to change ordinances; it is not cheap. I am glad to move forward with something and I do take offense to your comments. The Chair calls for the vote on the underlying ordinance with the fine in section b changed from \$250 to \$100. The vote is called and it is nine aye votes by Council Members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina, and Kleckowski and three nay votes by Council Members Bibisi, Salafia, and Berch. The Chair states the matter passes with nine affirmative votes and three in opposition.

Ordinance	No. 07-13
File Name	sec262-16snowparkingbanordinance
Description	Approving amending Section 262-16 Dumping Snow in highway; parking ban for snow removal of Chapter 262 of the Middletown Code of Ordinances to allow fines for shoveling snow from sidewalks into any public highway in the City and to allow for fines for violators of parking bans

(Amended and Approved)

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Section 262-16 of the Middletown Code of Ordinances be amended as follows:

§ 262-16. Dumping snow in highway; parking ban for snow removal.
[Added 11-1-1982; amended 5-7-2007 by Ord. No. 08-07]

A. Plowing and throwing snow and ice into the street. No person shall plow, throw, put or cause to be thrown or put any snow or ice from any private property or from any area in the rear of said private property or in the area between a private dwelling house or structure and the legally laid out sidewalk into any public highway in the City.
Violators shall be fined \$25.

B. Parking bans. The Mayor, upon the advice of the Director of Public Works, shall have the authority to invoke an emergency parking ban throughout the City. Violators of this parking ban shall be fined \$100, plus expenses of towing if the same becomes necessary. Any person receiving notice of a violation of a parking ban, may appear at police headquarters of the City and such person shall pay to the Meter Clerk, or such other person as indicated on the notice, the sum of \$100.

C. Director of Public Works to establish rules and regulations. When a parking ban has been invoked by the Mayor pursuant to Subsection **B** of this section, the Director of Public Works shall have the authority to make rules and regulations in regard to the orderly clearing, plowing, and removal of snow in the City of Middletown.

~~D. Payment of violations; increase after 14 days. Any person receiving notice of a violation of a parking ban invoked under Subsection **B** above may appear at police headquarters of the City and such person shall pay to the Meter Clerk, or to such other person as indicated on the notice, the sum of \$25 if payment is made within 14 calendar days of the date stated on the notice and shall pay the sum of \$50 if payment is made thereafter, and upon payment of such amount prosecution for the violation shall be barred.~~

Agenda Item 11

The Chair reads the appointments and ask for a motion to approve. Councilman Serra moves them for approval and Councilman Faulkner seconds the motion. There is no discussion. The Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Parking Violation Hearing Officers:

Appointment of Callie Grippo to February 28, 2014.

Committee Concerning People With Disabilities:

Reappointment of Keith Vinci to April 30, 2018.

Middletown Riverfront Redevelopment Commission:

Appointment of Helen Ryan.

(All Approved)

Agenda Item 12

There are no contingency fund transfers

Agenda Item 13

There are no questions to Directors for nonagenda items.

The Chair states, before he asks for a motion to adjourn, with the exception of the one abstention, this was the second unanimous meeting and he thanks the Council for their bipartisanship.

Motion to Adjourn

Councilman Berch moves to adjourn and his motion is seconded by Councilwoman Kleckowski. There is no discussion. The Chair calls the vote and it is unanimous with twelve aye votes. The Chair declares the meeting adjourned 8:21 p.m.

ATTEST:

MARIE O NORWOOD
Common Council Clerk